

**MIDDLE HADDAM HISTORIC DISTRICT COMMISSION
REGULAR MEETING
Thursday, September 24, 2009 @ 6:30 pm
Location: Eaton Smith Meeting Room – East Hampton
Minutes**

- Call to Order – Chairman Royster called the meeting to order at 6:31 pm.
- Roll Call / Seating of Alternates – Roll call was taken. Present were Commissioners Doug Mackeown, Richard Walsh, James Royster, David Kneeland, *and alternate commissioners* Christopher Dart and Gina Ritchie. Not present were Commissioner Ray Krupa and alternate commissioner George Coshow. Christopher Dart was seated for Ray Krupa. Also present was Jim Carey.
- Public remarks - Items Not on Agenda – None.
- Public Hearings:

b. **App. #430**-Filed by George and Alannah Coshow, regarding 26 Shipyard Road, Middle Haddam, seeking a COA to add bluestone slabs and construct a wood riser and gravel or mulch staircase along their northern property line with the Petersons.

Mr. Coshow was unable to be present for the meeting tonight and consented via email to have Application #430 continued until the next regular meeting.

James Royster **moved** to table the application to the next regular scheduled meeting. The motion was seconded by David Kneeland. **Motion Carried 5-0-0**

c. **App. #431**-Filed by Linda Dzagan, regarding 28 Middle Haddam Road, Middle Haddam, seeking a COA to re-roof house and garage. Sample roofing materials were presented. The application was discussed.

James Royster **moved** to approve Application 431 filed by Linda Dzagan, regarding 28 Middle Haddam Road, Middle Haddam, seeking a COA to re-roof house and garage. The motion was seconded by Doug Mackeown. **Motion Carried 5-0-0**

5. Approval of minutes & motions

a. August 28, 2009 Regular meeting minutes & motions –

Doug Mackeown **moved** to approve the minutes and motions from the August 28, 2009 Regular meeting. The motion was seconded by Richard Walsh. Commissioner Kneeland did not attend the 8/28 meeting and abstained. **Motion Carried 4-0-1.**

6. Correspondence

a. Other – Richard Walsh reported on an email received from James Carey regarding 35 Middle Haddam Road stating there have been several visits to the mentioned property without any findings of violations. Mr. Carey will continue to monitor the site.

7. Reports

- a. Expenditures - Rivereast publication for \$60 for hearings
- b. Other

8. New business:

a. James Royster reported on the Town Councils decision to return the final draft of the proposed historic district ordinance amendments to the MHHDC for final consideration. It was noted that the only part of the proposed amendments that had not been previously reviewed by the commission pertained to the description of the boundaries of the historic district. Discussion followed.

David Kneeland **moved** to inform the Town Council by letter that the MHHDC has conducted a review of the proposed amendments to the ordinance in its entirety and have no additional comments or suggestions. The motion was seconded by Richard Walsh. **Motion Carried 5-0-0**

b. Other

9. Unfinished business:

a. 35 Middle Haddam Rd. (Michelle Baz, Shawn France) – Mr. Carey addressed under Correspondence.

b. Proposed changes to the COA form. Various changes were discussed.

James Royster **moved** that the HDC send a letter to the Town Manager suggesting that the form for applying for a Cert. of Appropriateness be changed to:

1. Delete the reference to “code” in the upper right hand corner
2. Add request for the email address of the applicant, the owner and the agent or contractor;
3. Delete the asterisked sentence at the bottom and substitute in bold type the following:
“It is strongly recommended that the applicant submit plans, photographs, dimensioned drawings, sketches, manufacturer’s brochures, material samples and such other exhibits as will help the commission in its evaluation of the application. Please read detailed instructions for completing applications available at the town hall and on East Hamptons web site, www.easthamptonct.org.”

The motion was seconded by Christopher Dart. **Motion Carried 5-0-0**

c. Doug Mackeown reported that the Building Department reviewed again the GIS map and confirmed that HD status is listed on all of the properties in addition there is now a print out by Map/Lot/Block and by name.

10. Public remarks – None.

11. Adjournment – David Kneeland moved to adjourn at 6:52 pm and Richard Walsh seconded the motion. **Motion Carried 5-0-0**

Respectfully Submitted,

Kamey Peterson
Recording Secretary